

BUDGET & PERFORMANCE PANEL - WORK PROGRAMME

Matter for consideration	Details	Officer(s) responsible/ External	Expected date(s) of meeting
Financial Monitoring (to include an update on the financial position of Salt Ayre as well as Commercial Properties & Canal Quarter (for Budget and Treasury Management issues).	Work Programme Reported to 10 th July & 11 th September 2018.	Resources.	Quarter 1 – 11 th September 2018 Quarter 2 – 13 th November 2018 Quarter 3 – 5 th February 2019.
Corporate Performance Monitoring/ Key Performance Measures (to include Compliments and Complaints Half Yearly Report as appropriate)	Work Programme Report 10 th July 2018.	Executive Support Manager. Director for Communities and the Environment.	Quarter 1 – 11 th September 2018 Quarter 2 – 13 th November 2018 Quarter 3 – 5 th February 2019.
Repairs and Maintenance Service (RMS)	That further reports on RMS (previously referred to in the report as APSE) be added to the Work Programme and be reported to the Panel as appropriate. Min. 14 (13 th Sep 16) refers. When considered, O&S Members to be invited to ask questions. Min. 50 (6 th Feb 18) refers.	Director for Communities and the Environment.	13 th November 2018
Annual Stakeholder's Meeting (Note: To be held at Morecambe Town Hall).	Arranged as part of the budget consultation process. Other organisations invited to present their budget proposals.	Resources.	22 nd January 2019.
Treasury Management Strategy	The Panel's views to be sought regarding the proposed treasury management	Resources.	5 th February 2019.

	framework for 2019/2020.		
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Invitations to Cabinet Members

Cabinet Member and area of responsibility	Issue	Expected date of meeting
Councillor Blamire, Leader of the Council.	Corporate Performance Monitoring. Financial Monitoring. Key Performance Measures.	Quarter 1 – 11 th September 2018. Quarter 2 – 13 th November 2018. Quarter 3 – 5 th February 2019.
Councillor Whitehead, Portfolio holder for Community Wealth Building, Finance, Revenues and Benefits, Performance Management.	Corporate Performance Monitoring. Financial Monitoring. Key Performance Measures.	Quarter 1 – 11 th September 2018. Quarter 2 – 13 th November 2018. Quarter 3 – 5 th February 2019.
All Members of Cabinet.	Annual Stakeholders Meeting.	22 nd January 2019.

Outstanding Briefing Notes

Matter for Consideration	Date Requested/additional detail	Officer Responsible	Date Circulated
Procurement Strategy.	Further pre-scrutiny prior to the updated Procurement Strategy being presented to Cabinet. (Min. 8 (12 th July 2016) and 19 refers (8 th November 2016) – Action – briefing note to be provided).	Resources.	To be considered in the new municipal year 2018/19.